

CERTIFIED MEDICAL CODER / BILLING SPECIALIST

Innovative Placements

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PROFESSIONAL QUALIFICATIONS:

Medical Coder / Billing Specialist qualified for a position in a physician's practice, hospital or clinic. Vast knowledge of Medical Terminology, Ethics & Confidentiality, Coding, Reimbursement, Electronic Billing and Hospital Billing. Other experience includes Customer Service and Sales in the Life Insurance and Automobile Industries.

SKILLS SUMMARY:

Certifications

- Certified Medical Coder
- Certified Professional Hospital Coder
- Certified Medical Billing Specialist

Software / System

- MEDENT
- Lytec
- Medical Manager

EDUCATION:

Bryant and Stratton, Getzville, NY

January 2009- December 2009

Certified Coder and Billing Medical Specialist

Area of studies include: Intro to Medical Coding, Advanced Medical Coding, Medical Terminology, Anatomy, Physiology, Certified Outpatient Facility Coding, Microsoft Office, Excellent Customer Service in Healthcare and Electronic Billing

Adult Learning Center, Buffalo, New York

January 2008 – June 2008

- Medical Office Assistant
- Microsoft Office
- Dean Vaughn Medical Terminology- 100% award

PROFESSIONAL EXPERIENCE:

Combined Life Insurance Company, Latham, New York

August 2001 - Present

- Licensed and Bonded Life Insurance Agent
- Licensed Accident/Health Insurance Agent

MEMBERSHIPS:

- American Academy of Professional Coders
- Medical Association of Billers